



CH-3700 Spiez, Federal Office for Civil Protection FOCP, SCHB

Swiss Chemical Industry
ADAA
Annual Declarations of Anticipated Activities

Reference: SCHB
Your reference:
Contact person: Dr Beat Schmidt
Spiez, August 09, 2022

Instructions to complete the Annual Declarations of Anticipated Activities in 2023*

*according to the [Chemicals Control Ordinance \(ChCO\)](#) of 21 August 2013 (status as of January 1, 2022, SR 946.202.21)

1. Who shall declare?

Production, Processing and Consumption

A plant site is declarable as soon as the amount of *production, processing or consumption* of a [Schedule 2](#) chemical exceeded a certain threshold in any of the last three calendar years or presumably will exceed it in the next calendar year. The threshold for a Schedule 2A* lies at 1kg, for a Schedule 2A at 100kg and for a Schedule 2B at 1000kg (see table 1a).

A plant site is declarable as soon as the amount of *production* of a [Schedule 3](#) chemical exceeded a threshold of 30 tonnes in the last calendar year or presumably will exceed it in the next calendar year.

For **DOCs**¹ (Discrete Organic Chemicals) and PSF (Phosphorous, Sulfur and Fluorine) chemicals the declaration of anticipated activities is not required.

In case of mixtures of the scheduled chemicals, one has to declare their effective weight and for the conversion to 100% the concentration of the listed chemical must be taken into account. If you have to declare Schedule 2A chemicals please consult article 27 (Schedule 2 chemicals in mixtures and as intermediates or by-products) of the [Chemicals Control Ordinance](#). The chemicals of Schedule 2B and Schedule 3 are declarable if the concentration is higher than 30 percent by weight (w/w-%) (see tables) and the calculated amount exceeds the threshold in table 1a.

¹ refer to [DECLARATIONS HANDBOOK 2013](#) under „3.2 Definitions and explanations pertaining to OCPFs”

table 1a For chemicals

Schedule	Production	Processing	Consumption
1	> 0	> 0	> 0
2A*	1 kg	1kg	1 kg
2A	100 kg	100 kg	100 kg
2B	1'000 kg	1'000 kg	1'000 kg
3	30 t	Not declarable	Not declarable

table 1b For mixtures and by-products

Schedule	Production	Processing	Consumption
1	> 0 w/w-%	> 0 w/w-%	> 0 w/w-%
2A	see DoCC	see DoCC	see DoCC
2B	> 30 w/w-%	> 30 w/w-%	> 30 w/w-%
3	> 30 w/w-%	Not declarable	Not declarable

2. Deadline

Please return the completed and signed forms according to articles 26 – 29 of the ChCO up to 105 days before the beginning of the year (by **18th September**) to

LABOR SPIEZ
Meldestelle für Chemikalien
3700 Spiez

If you need further information or assistance please contact Beat Schmidt (Tel. 058 468 17 83; beat.schmidt@babs.admin.ch).

3. General comments

The declaration applies exclusively to activities within Switzerland or the Principality of Liechtenstein. Referring to the obligations stipulated in the Chemicals Control Ordinance (ChCO), declarations are required for a plant site pertaining to production, processing or consumption. Figures on imports and exports are not required, except on form 2.5 in the case of direct exports from your plant site.

You will find the appropriate codes required in the different declaration forms under point 6 of this guide.

In order to ease the declaration procedures for your company we have partly filled in the data based on the information in the previous declaration. Therefore, please verify the data that has changed since the last declaration as it is your responsibility to correctly complete and declare the anticipated activities. We kindly ask you to date and sign every page of the form and return them to the “Meldestelle für Chemikalien” before the deadline.

Form 2.3.2 is only required in the case of production of a Schedule 2 chemical and has therefore only been sent to the plants concerned.

Additional forms are accessible at

- Internet Website of the [National Authority](#)
- Internet Website of [OPCW \(declarations-handbook\)](#)
- or directly from SPIEZ LABORATORY, Meldestelle für Chemikalien, 3700 Spiez

4. Confidentiality

All Information is treated as classified. Declarations submitted to the international Organisation for the Prohibition of Chemical Weapons (OPCW) are classified and protected accordingly by the Organisation.

5. Definitions

Production of a chemical is defined as its formation through chemical synthesis or a bio-chemical or biological process; for declarations, this includes intermediate, by-products and waste products.

Processing of a chemical is defined as a physical process, such as formulation, extraction or purification, in which one chemical is not transformed into another; repackaging or filling of a chemical is not covered by this definition.

Consumption Transformation of a chemical into another chemical through a chemical reaction or through a bio-chemical or biological process; for declarations, this includes the destruction of waste products

Plant site is defined as the local integration of one or more plants, with any intermediate administrative levels, which are under one operational control, and which includes a common infrastructure.

Plant is defined as a relatively self-contained area, structure or building containing one or more units with auxiliary and associated infrastructure.

6. Lists of Codes

6.1 Main Activity Codes

Code	Main Activities
B01	Production
B02	Processing
B03	Consumption
B04	Storage
B05	Packaging, distribution
B06	Research & Development (R&D)

6.2 Codes for the use of Schedule 3 Chemicals

Code	Purposes of Production
B11	In-line consumption as produced (captive use)
B12	Synthetic intermediate stored and/or used on site
B13	Transfer to other industry

6.3 Product Group Codes (PGC)

Remarks:

1. The list of product group codes has been replaced by the agreed list, as reported during the Seventy-Fourth Session of the Executive Council (EC-74/WP.1, dated 8 October 2013).
2. Shaded Product Group Codes are not recommended for OCPF declarations.
3. Typical chemicals included in each PGC description are for illustrative purposes only and do not represent a complete list of all chemicals within the group, nor imply that specific chemicals are being declared.

Code	Description
511	Hydrocarbons and their halogenated, sulfonated, nitrated or nitrosated derivatives Typical chemicals include: aliphatic hydrocarbons as ethylene, propylene, butylene etc., cyclic hydrocarbons as benzene, toluene, xylene, ethylbenzene, cumene, ethylene dichloride, vinyl chloride, trichloroethylene, chlorododecane, tetrafluorethylene, nitrobenzene, di-nitrotoluene, hexafluoropropene
512	Alcohols, phenols, phenol-alcohols, and their halogenated, sulfonated, nitrated or nitrosated derivatives, except ethanol and methanol (see Code 519) Typical chemicals include: fatty alcohols, glycerol, propanol, butanol, D-glucitol (sorbitol), phenol
513	Carboxylic acids and their esters, anhydrides, acyl halides, peroxides and peroxyacids; their halogenated, sulfonated, nitrated or nitrosated derivatives and their salts Typical chemicals include: acetic acid and its salts, formic acid, its salts and esters, lactic acid, tartaric acid, citric acid and their salts and esters, isophthaloyl chloride, terephthaloyl chloride, methyl acetate, ethyl acetate, n-butyl acetate, malic acid, fumaric acid, maleic anhydride, phthalic anhydride, acetic anhydride, heptafluorobutyric peroxiacid, bis(dodecafluoroheptanoyl) peroxide
514	Nitrogen-function compounds, except Urea (see Code 519) Typical chemicals include: octylated diphenylamine, nonylated diphenylamine, ethylenediamine, cyclohexylamine, aniline, 1,3-diaminocyclohexane, diphenylamine, azodicarbonamide, toluene di-isocyanate, organic cyanides, methylene difenyl isocyanate
515	Heterocyclic compounds (except cyclic ethers), and sulfonamides Typical chemicals include: thiophene and N-butyl benzene sulfonamide
516	Other organic chemicals, except formaldehyde, ethyl tert-butyl ether (ETBE) and methyl tert-butyl ether (MTBE) (see Code 519) Typical chemicals include: ethers, dialkyl peroxides, methylethylketone, furfural, dimethyl carbonate, tetraalkyl thiuramdisulfide, trimethyl phosphate, ethylene oxide
519	Methanol, ethanol, urea, formaldehyde, ethyl tert-butyl ether (ETBE) methyl tert-butyl ether (MTBE), surfactants based on sulfonic acids and fatty acid salt
522	Inorganic chemical elements, oxides and halogen salts
523	Salts and peroxy salts, of inorganic acids; metal complexes of organic and inorganic ligands Typical chemicals include: sodium cyanide, ammonium cyanide, ammonium carbonate, ammonium bicarbonate, iron pentacarbonyl and metal complexes of triphenylphosphine
524	Organometallic compounds Typical chemicals include: dichloro(cycloocta-1,5-diene)platinum(II), phenylsilver, butyllithium
525	Radioactive and associated materials
531	Synthetic organic colouring matter and colour lakes, and preparations based thereon Typical chemicals include: azo based dyes, naphthazarine based dyes (dibromonaphthazarin), triphenyl methane dyes (TPM), quinoline, anthraquinone, pyrene, sulfanilic acid, fluorescent brightening agents, luminophores

532	Dyeing and tanning extracts, and synthetic tanning materials
533	Pigments, paints, varnishes and related materials
541	Medicinal and pharmaceutical products, including drug substances and active pharmaceutical ingredients other than medicaments of Group 542 Typical chemicals include: cephalosporins, amino acid derivates, synthetic glycosides, atracurium besilate, alkylidene nitrile, tinidazole, nimesulide, butoconazole, flutamide, famotidine, penicillins or derivatives, streptomycins or derivatives, other antibiotics, synthetic insulin, phenothiazine compounds
542	Medicaments (including veterinary medicaments)
551	Essential oils, perfume and flavour materials
553	Perfumery, cosmetic or toilet preparations (excluding soaps)
554	Soap, cleansing and polishing preparations, except surfactants based on sulfonic acids and fatty acid salts (see Code 519)
562	Synthetic Fertilizers
571	Polymers of ethylene, in primary forms
572	Polymers of styrene, in primary forms
573	Polymers of vinyl chloride or of other halogenated olefins in primary forms
574	Polyacetals, other polyethers and epoxide resins, in primary forms; Polycarbonates, alkyd resins, polyallyl esters and other polyesters
575	Other plastics, in primary forms
579	Waste, parings and scrap, of plastics
581	Tubes, pipes and hoses, and fittings therefore, of plastics
582	Plates, sheets, film, foil and strip, of plastics
583	Monofilament of which any cross-sectional dimension exceeds 1 mm, rods, sticks and profile shapes, whether or not surface-worked but not otherwise worked, of plastics
591	Insecticides, rodenticides, fungicides, herbicides, anti-sprouting products and plant-growth regulators, disinfectants and similar products, put up in forms or packings for retail sale or as preparations or articles (e.g. sulfur-treated bands, wicks and candles, and fly papers) Typical chemicals include: cypermethrin, glyphosate and derivates, acephate, methamidophos, pyrethroid, dimethoate, malathion, triazoles, parathion, trifluralin, atrazine, diuron (DCMU), endosulfan, phenoxy family herbicides, propanil, sulfosulfuron, fipronil, chloramine-T, phoxim, zineb, tebuconazole, monocrotophos, diquat, paraquat, acifluorfen, lactofen, clomazone
592	Starches, insulin and wheat gluten; albuminoidal substances; glues
593	Explosives and pyrotechnic products
597	Prepared additives for mineral oils and the like; Prepared liquids for hydraulic transmission; Anti-freezing preparations and prepared de-icing fluids; Lubricating preparations Typical chemicals include: di-2-ethylhexyl carbonate, di-3,5,5-trimethylhexyl carbonate
598	Miscellaneous chemical products (Be reluctant to use the codes 598 and 599 because these will enhance the probability to be inspected!)
599	Others

6.4 Country Codes (e.g. DEU for Germany)

N°	Country	Name	Code
1.	Afghanistan	the State of Afghanistan	AFG
2.	Albania	the Republic of Albania	ALB
3.	Algeria	the People's Democratic Republic of Algeria	DZA
4.	Andorra	the Principality of Andorra	AND
5.	Angola	the Republic of Angola	AGO
6.	Antigua and Barbuda	Antigua and Barbuda	ATG
7.	Argentina	the Argentine Republic	ARG
8.	Armenia	the Republic of Armenia	ARM
9.	Australia	Australia	AUS
10.	Austria	the Republic of Austria	AUT
11.	Azerbaijan	the Azerbaijan Republic	AZE
12.	Bahamas (the)	the Commonwealth of the Bahamas	BHS
13.	Bahrain	the State of Bahrain	BHR
14.	Bangladesh	the People's Republic of Bangladesh	BGD
15.	Barbados	Barbados	BRB
16.	Belarus	the Republic of Belarus	BLR
17.	Belgium	the Kingdom of Belgium	BEL
18.	Belize	Belize	BLZ
19.	Benin	the Republic of Benin	BEN
20.	Bhutan	the Kingdom of Bhutan	BTN
21.	Bolivia (Plurinational State of)	the Plurinational State of Bolivia	BOL
22.	Bosnia and Herzegovina	the Republic of Bosnia and Herzegovina	BIH
23.	Botswana	the Republic of Botswana	BWA
24.	Brazil	the Federative Republic of Brazil	BRA
25.	Brunei Darussalam	Brunei Darussalam	BRN
26.	Bulgaria	the Republic of Bulgaria	BGR
27.	Burkina Faso	Burkina Faso	BFA
28.	Burundi	the Republic of Burundi	BDI
29.	Cambodia	the Kingdom of Cambodia	KHM
30.	Cameroon	the Republic of Cameroon	CMR
31.	Canada	Canada	CAN
32.	Cape Verde	the Republic of Cape Verde	CPV
33.	Central African Republic (the)	the Central African Republic	CAF
34.	Chad	the Republic of Chad	TCD
35.	Chile	the Republic of Chile	CHL
36.	China	the People's Republic of China	CHN
37.	Colombia	the Republic of Colombia	COL
38.	Comoros (the)	the Federal Republic of the Comoros	COM
39.	Congo (the)	the Republic of the Congo	COG
40.	Cook Islands	the Cook Islands	COK
41.	Costa Rica	the Republic of Costa Rica	CRI
42.	Cote d'Ivoire	the Republic of Côte d'Ivoire	CIV
43.	Croatia	the Republic of Croatia	HRV
44.	Cuba	the Republic of Cuba	CUB
45.	Cyprus	the Republic of Cyprus	CYP
46.	Czech Republic (the)	the Czech Republic	CZE
47.	Democratic People's Republic of Korea	the Democratic People's Republic of Korea	PRK
48.	Democratic Republic of the Congo	the Democratic Republic of the Congo	COD
49.	Denmark	the Kingdom of Denmark	DNK
50.	Djibouti	the Republic of Djibouti	DJI
51.	Dominica	the Commonwealth of Dominica	DMA
52.	Dominican Republic (the)	the Dominican Republic	DOM

N°	Country	Name	Code
53.	Ecuador	the Republic of Ecuador	ECU
54.	Egypt	the Arab Republic of Egypt	EGY
55.	El Salvador	the Republic of El Salvador	SLV
56.	Equatorial Guinea	the Republic of Equatorial Guinea	GNQ
57.	Eritrea	Eritrea	ERI
58.	Estonia	the Republic of Estonia	EST
59.	Ethiopia	Federal Democratic Republic of Ethiopia	ETH
60.	Fiji	the Republic of Fiji	FJI
61.	Finland	the Republic of Finland	FIN
62.	France	the French Republic	FRA
63.	Gabon	the Gabonese Republic	GAB
64.	Gambia (the)	the Republic of the Gambia	GMB
65.	Georgia	Georgia	GEO
66.	Germany	the Federal Republic of Germany	DEU
67.	Ghana	the Republic of Ghana	GHA
68.	Greece	the Hellenic Republic	GRC
69.	Grenada	Grenada	GRD
70.	Guatemala	the Republic of Guatemala	GTM
71.	Guinea	the Republic of Guinea	GIN
72.	Guinea-Bissau	the Republic of Guinea-Bissau	GNB
73.	Guyana	the Republic of Guyana	GUY
74.	Haiti	the Republic of Haiti	HTI
75.	Holy See (the)	the Holy See	VAT
76.	Honduras	the Republic of Honduras	HND
77.	Hungary	Hungary	HUN
78.	Iceland	the Republic of Iceland	ISL
79.	India	the Republic of India	IND
80.	Indonesia	the Republic of Indonesia	IDN
81.	Iran (Republic of)	the Republic of Iran	IRN
82.	Iraq	the Republic of Iraq	IRQ
83.	Ireland	Ireland	IRL
84.	Israel	the State of Israel	ISR
85.	Italy	the Italian Republic	ITA
86.	Jamaica	Jamaica	JAM
87.	Japan	Japan	JPN
88.	Jordan	the Hashemite Kingdom of Jordan	JOR
89.	Kazakstan	the Republic of Kazakstan	KAZ
90.	Kenya	the Republic of Kenya	KEN
91.	Kiribati	Kiribati	KIR
92.	Kuwait	the State of Kuwait	KWT
93.	Kyrgyzstan	the Kyrgyz Republic	KGZ
94.	Lao People's Democratic Republic	the Lao People's Democratic Republic	LAO
95.	Latvia	the Republic of Latvia	LVA
96.	Lebanon	the Lebanese Republic	LBN
97.	Lesotho	the Kingdom of Lesotho	LSP
98.	Liberia	the Republic of Liberia	LBR
99.	Libya	Libya	LBY
100.	Liechtenstein	the Principality of Liechtenstein	LIE
101.	Lithuania	the Republic of Lithuania	LTU
102.	Luxembourg	the Grand Duchy of Luxembourg	LUX
103.	Madagascar	the Republic of Madagascar	MDG
104.	Malawi	the Republic of Malawi	MWI
105.	Malaysia	Malaysia	MYS
106.	Maldives	the Republic of Maldives	MDV

N°	Country	Name	Code
107.	Mali	the Republic of Mali	MLI
108.	Malta	the Republic of Malta	MLT
109.	Marshall Islands (the)	the Republic of the Marshall Islands	MHL
110.	Mauritania	the Republic of Mauritania	MRT
111.	Mauritius	the Republic of Mauritius	MUS
112.	Mexico	the United Mexican States	MEX
113.	Micronesia (Federal States of)	the Federated States of Micronesia	FSM
114.	Monaco	the Principality of Monaco	MCO
115.	Mongolia	Mongolia	MNG
116.	Montenegro	Montenegro	MNE
117.	Morocco	the Kingdom of Morocco	MAR
118.	Mozambique	the Republic of Mozambique	MOZ
119.	Myanmar	the Union of Myanmar	MMR
120.	Namibia	the Republic of Namibia	NAM
121.	Nauru	the Republic of Nauru	NRU
122.	Nepal	the Kingdom of Nepal	NPL
123.	Netherlands (the)	the Kingdom of the Netherlands	NLD
124.	New Zealand	New Zealand	NZL
125.	Nicaragua	the Republic of Nicaragua	NIC
126.	Niger (the)	the Republic of the Niger	NER
127.	Nigeria	the Federal Republic of Nigeria	NGA
128.	Niue	the Republic of Niue	NIU
129.	Norway	the Kingdom of Norway	NOR
130.	Oman	the Sultanate of Oman	OMN
131.	Pakistan	the Republic of Pakistan	PAK
132.	Palau	the Republic of Palau	PLW
133.	Panama	the Republic of Panama	PAN
134.	Papua New Guinea	Papua New Guinea	PNG
135.	Paraguay	the Republic of Paraguay	PRY
136.	Peru	the Republic of Peru	PER
137.	Philippines (the)	the Republic of Philippines	PHL
138.	Poland	the Republic of Poland	POL
139.	Portugal	the Portuguese Republic	PRT
140.	Qatar	the State of Qatar	QAT
141.	Republic of Korea (the)	the Republic of Korea	KOR
142.	Republic of Moldova (the)	the Republic of Moldova	MDA
143.	Romania	Romania	ROM
144.	Russian Federation (the)	the Russian Federation	RUS
145.	Rwanda	the Rwandese Republic	RWA
146.	Saint Kitts and Nevis	Saint Kitts and Nevis	KNA
147.	Saint Lucia	Saint Lucia	LCA
148.	Saint Vincent and the Grenadines	Saint Vincent and the Grenadines	VCT
149.	Samoa	the Independent State of Western Samoa	WSM
150.	San Marino	the Republic of San Marino	SMR
151.	Sao Tome and Principe	the Democratic Republic of Sao Tome and Principe	STP
152.	Saudi Arabia	the Kingdom of Saudi Arabia	SAU
153.	Senegal	the Republic of Senegal	SEN
154.	Serbia	the Republic of Serbia	SRB
155.	Seychelles	the Republic of Seychelles	SYC
156.	Sierra Leone	the Republic of Sierra Leone	SLE
157.	Singapore	the Republic of Singapore	SGP
158.	Slovakia	the Slovak Republic	SVK
159.	Slovenia	the Republic of Slovenia	SVN

N°	Country	Name	Code
160.	Solomon Islands	Solomond Islands	SLB
161.	Somalia	the Somali Democratic Republic	SOM
162.	South Africa	the Republic of South Africa	ZAF
163.	South Sudan	the Republic of South Sudan	SSD
164.	Spain	the Kingdom of Spain	ESP
165.	Sri Lanka	the Democratic Socialist Republic of Sri Lanka	LKA
166.	Sudan (the)	the Republic of the Sudan	SDN
167.	Suriname	the Republic of Suriname	SUR
168.	Swaziland	the Kingdom of Swaziland	SWZ
169.	Sweden	the Kingdom of Sweden	SWE
170.	Switzerland	the Swiss Confederation	CHE
171.	Syrian Arab Republic (the)	the Syrian Arab Republic	SYR
172.	Tajikistan	the Republic of Tajikistan	TJK
173.	Thailand	the Kingdom of Thailand	THA
174.	The former Yugoslav Republic of Macedonia	The former Yugoslav Republic of Macedonia	MKD
175.	Togo	the Togolese Republic	TGO
176.	Tonga	the Kingdom of Tonga	TON
177.	Trinidad and Tobago	the Republic of Trinidad and Tobago	TTO
178.	Tunisia	the Republic of Tunisia	TUN
179.	Turkey	the Republic of Turkey	TUR
180.	Turkmenistan	Turkmenistan	TKM
181.	Tuvalu	Tuvalu	TUV
182.	Uganda	the Republic of Uganda	UGA
183.	Ukraine	Ukraine	UKR
184.	United Arab Emirates (the)	the United Arab Emirates	ARE
185.	United Kingdom of Great Britain and Northern Ireland (the)	the United Kingdom of Great Britain and Northern Ireland	GBR
186.	United Republic of Tanzania (the)	the United Republic of Tanzania	TZA
187.	United States of America (the)	the United States of America	USA
188.	Uruguay	the Eastern Republic of Uruguay	URY
189.	Uzbekistan	the Republic of Uzbekistan	UZB
190.	Vanuatu	the Republic of Vanuatu	VUT
191.	Vatican	Vatican	VAT
192.	Venezuela	the Republic of Venezuela	VEN
193.	Viet Nam	the Socialist Republic of Viet Nam	VNM
194.	Yemen	the Republic of Yemen	YEM
195.	Yugoslavia	the Federal Republic of Yugoslavia	YUG
196.	Zambia	the Republic of Zambia	ZMB
197.	Zimbabwe	the Republic of Zimbabwe	ZWE

Yours sincerely,

Federal Office for Civil Protection

Beat Schmidt, Ph.D.
Senior Expert CBRN Arms Control